

To: Vathana Mendez, Facilities Planning Director  
From: Daeun Kim, freshman in CCNY  
Date: February 13, 2023  
Subject: Inconvenient school signs.

Signs around the campus guiding students are inconvenient and need to be improved for better navigation. Many of the signs are discomfoting due to small size of the letter and the sign itself, and some of them are outdated, not functioning a guide for the students. There's a need of improving the signs; some should be replaced and reinstalled, and in some parts there must be a new sings indicating direction. It would be beneficial to both students and faculties.

Students are experiencing problems with the sings and labels around the campus. In the North Academic building, many of the signs don't tell the easiest direction to the students, especially for the freshmans who are not used to the school building and hallways and relies on those signs and directions, because the room number is not always continuous (the building has many parts and rooms up to certain number are on one side, and following numbers on the other side), and around the escalator students have to walk all around following the arrow signs, which are hard to see since they are paintined on the corner and side of the walls and many freshmans pass by not noticing them. Also, some of the important doors are simply painted; for instance, the stair doors, which students frequently use, are simply painted stair and stair sign in a white-gray color. Many students does not recognize it as doors to the stairway until they see other students coming in and out fo the door. For other buildings, the problem is worse. In the Steinman Hall for the Grove School there is no proper sign that tells which direction are the rooms. When students have to go to the computer lab, the way the sign tells, which is on the left from the elevator, is closed, and students have to walk through the other side, which the sign does not tell.

The signs should be improved. In North Academic Center, signs on the wall, the arrows, could be repainted to be noticeable, and locating a map of the floor next to the escalator would be helpful to students. Also, adding signs in the hallways by the corners that indicates the room numbers forward would save time finding rooms. For doors like stairs, there should be a proper label indicating that it is a door to the stairs. For buildings like Steinman Hall, signs must be updated, so that they show the right direction, not the ones that are closed. Also, replacing those paper signs to a label that shows room number and direction on the wall facing the elevator would be helpful.

By improving the campus signs and labels, navigating through the campus buildings would be much easier, and will prevent students from experiencing hard time with inconvinient navigation signs. Students will benefit from the signs and will save time wondering in the halls. Professors would also benefit, since they will deal less with students that came in late due to spending time finding the room. This applies especially to professors lecturing freshmans.

To discuss about this further, please email me at [dkim017@citymail.cuny.edu](mailto:dkim017@citymail.cuny.edu)